

Limelight Film & TV Project Submission Form

DEAL CHECKLIST

SUBJECT TO CONTRACT AND DUE DILIGENCE

Date:

PRIVATE AND CONFIDENTIAL: The contents of this deal checklist are private and confidential between Limelight Film & TV Limited (“Limelight”) and the companies and individuals named below and should not be disclosed to any third party without the express written consent of Limelight.

ITEM (* means required item)	DETAILS TO BE PROVIDED
* 1. Project name:	
* 2. Production Company or Companies: (include name address telephone number and registered office address)	
* 3. Main Contact details: (include names telephone numbers and email addresses of all persons involved)	
* 4. Full Budget: (include above & below the line, contingency, insurance, bond costs and inclusive of ALL fees)	Please outline headline figures here and attach full budget to document.
* 5. Production Schedule: (attach a detailed Production Schedule if available)	Pre-production Start Date: Principal Photography Start Date: Principal Photography Wrap Date: Delivery Date:

<p>* 6. Cash Flow Schedule:</p> <p>(attach a detailed Cash Flow Schedule if available)</p>	
<p>* 7. Genre:</p>	
<p>* 8. Format & Duration: (e.g. 35mm & 140 minutes)</p>	
<p>* 9. Script:</p> <p>Please attach draft screenplay</p>	
<p>* 10. Synopsis and/or Treatment: (YES/NO)</p>	
<p>* 11. Key Production Personnel:</p> <p>(attach CV & Credits separately and please note next to each name whether each is ATTACHED or on a WISH LIST. If attached, please enclose written expression of interest.)</p>	<p>Director(s):</p> <p>Screenwriter(s):</p> <p>Producer(s):</p> <p>Executive Producer(s):</p> <p>Co-Producer(s):</p> <p>Line Producer(s):</p> <p>DOP:</p> <p>Other:</p>
<p>* 12. Casting:</p> <p>(Name of Actor – Character Name)</p> <p>(attach CV & Credits separately and please note next to each name whether each is ATTACHED or on a WISH LIST. If attached, please enclose written expression of interest)</p>	<p>1)</p> <p>2)</p> <p>3)</p> <p>4)</p> <p>5)</p>
<p>* 13. Co-production details (if applicable)</p> <p>(attach ALL relevant details)</p>	
<p>* 14. Chain of Title: (YES/NO)</p> <p>(attach details)</p>	

<p>* 15. Financing: (for each financier attach the following:</p> <ul style="list-style-type: none"> • Documentation of commitment (e.g. contract, letter of intent) • Terms and conditions of financing (fees, recoupment, credits, etc.) • Main contact name, number and e-mail address • Details of timing of cashflow from financiers (e.g. pre-production, production, delivery) 	<p>Financier 1: [NAME] Amount – % of budget –</p> <p>Financier 2 – Amount – % of budget –</p> <p>Financier 3 – Amount – % of budget –</p> <p>Financier 4 – Amount – % of budget –</p> <p>Financier 5 – Amount – % of budget –</p>
<p>* 16. Deferred payments and contingent compensation (attach details)</p>	
<p>* 17. Underage/Overages (include details for responsibility for cost overruns above budget and treatment of underspend)</p>	
<p>18. Legal fees and Financiers' Fees</p>	
<p>19. Auditors: (please provide name and address of auditors tax credit calculation and calculation of anticipated cultural points)</p>	
<p>20. Lawyers</p>	
<p>21. Insurances: (attach details of all relevant insurances)</p>	
<p>22. Completion Bond (attach details of all relevant insurances)</p>	

* 23. Sales Agent: (YES/NO) (attach Sales Agreement if available)	
* 24. Sales Estimates: (YES/NO)	
25. Pre-Sales: (YES/NO) (attach details separately including deal memos or Sales Contracts)	
26. Distributors: (attach details separately including Distribution Agreements)	

Submission Checklist

In addition to the completed application form, please enclose the following items (where applicable/available):

- Script
- Budget
- Outline schedule
- Cashflow
- Financiers' cashflow
- Financiers' offer letters
- Details of any deferrals
- Opinion letter from auditors (including tax credit calculation)
- Cultural test points calculation, or co-production details
- Sales estimates
- Presale deal memos
- Completion Bond offer letter

Please return this project submission form to:

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